Board Meeting

November 20, 2014

Board Members Present: Ackerman, Gessner, Johnson, Olson, VanDelinder

Staff Present: Kaup, Anderson

President Susan Gessner called the meeting to order at 4:15 PM.

The agenda was approved as printed.

Ryan Ackerman moved and Lisa Olson seconded the motion to approve the minutes of the October 16, 2014 meeting. Motion carried.

Ryan Ackerman moved and Deborah Johnson seconded the motion to approve the November 2014 budget expenditures of $133,507.32, November 2014 Memorial Fund expenditures of $254.88, and Hazardous Mitigation Project expenditures of $5,977.65. Motion carried.

Alan VanDelinder moved and Lisa Olson seconded the motion to approve the financial report as printed. Motion carried.

Library Director Interviews

Susan Gessner reported on the skype interviews of the top two candidates (Janet Anderson and Renita Barksdale) for the library director position. The interview committee was made up of Susan Gessner, Lisa Olson, Lisa Jundt and Joe King. Lisa Jundt was unable to participate in the interviews. One candidate withdrew and another did not respond for the scheduled skype interview. The committee recommended the board interview Janet Anderson as the top candidate.

The Library Board interviewed Janet Anderson for the position of Library Director at 4:30 PM.

After the interview and board discussion Alan VanDelinder moved and Ryan Ackerman seconded the motion to offer the position to Janet Anderson effective January 1, 2015, with a salary of $73,184. Motion carried.

Director’s Report

1. Activities/Programs (October):
   Programs: Story Hours (18), Movie Matinee (1), LEGO Club (1), Guys Read (1), CLC (8), Head Start Visits (3), Ask (4), Lego Club (1), Puppet Shows (1), Halloween Science (1), Teen Programs (7), Tech Talks (26), Geek Programs (3)

2. Financial Report:
   - Budget Expenditures November 18, 2014 $133,507.32
   - Memorial Expenditures November 18, 2014 254.88
   - Hazardous Mitigation Project, November 2014 5,977.65
   - Fund Balance November 18, 2014 $302,726.04
   - Memorial Fund Balance November 18, 2014 49,598.25

Copies of financial report provided.
3. **Friends Activities**: The Fall Book Sale brought in over $3,000. The Friends annual membership meeting will be held on Friday, November 21, 12:00 Noon at the Grand Hotel. The Friends approved $9,330 to for DVD purchases, staffing for RFID project, children’s & teen programming, teen furniture, and a movie license.


5. **Geek Your Library**: Tonight the Library has a “Geek” booth at the Business After Hours at the State Fair Building.

6. **Hazardous Mitigation Projects**: The project has slowed down since the cold weather arrived.

7. **Repair of West Precast Wall**: Contracts have been signed and the some repairs have been completed. The precast wall section to be replace will be order after samples arrive.

8. **RFID Project**: Mary Wheeler, Technical Services Librarian, reports that over 26,000 books have received RFID Tags. We are making excellent progress.

9. **Otto Bremer Grant Application Status**: The Otto Bremer Foundation is awarding the Library $34,000 to implement a MakerSpace for Teens. The project will be implemented beginning January 2015. This will be first MakerSpace of its kind in North Dakota.

**Business**

1. **Library Director Transition**: Alan VanDelinder moved and Deborah Johnson seconded the motion to request that Library Director Jerry Kaup to stay on after December 19 until December 31, 2014 to help with the transition, end of fiscal year close out, and provide training and orientation for Janet Anderson. Motion carried. Jerry Kaup agreed to continue on until December 31.

The meeting was adjourned at 5:25 PM.

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Lisa Olson, Secretary