



Minot Public Library Makerspace Policies

General Policy

The patron bears the responsibility to use the Makerspace and its items responsibly, also paying for any missing or broken parts. Items will be checked out in "kits" to individuals. These kits contain all items associated with a specific device the item itself, cable(s), manual, and accessories.

Items lost or damaged will be charged the replacement cost as decided by the supplier.

The patron checking out the kit **MUST** return it to staff at the front desk, book drop returns are not allowed with Makerspace returns. If a kit is returned in book drop, the patron gets an infraction, 2 infractions will result in the patron losing Makerspace privileges for a year. All items associated with the kit must be returned in the manner it was checked out it, not co-mingled with items from similar packages.

When a group wants to check out a Makerspace kit they must choose one person to claim responsibility for the group. A parent or guardian must accept responsibility and check out the item for children aged 11 and younger. 12-17 year old must have an active Minot Public library card in good standing to borrow Makerspace kits for in-house use. Teens and tweens must have a library card and a signed "Makerspace Equipment Checkout Permission" slip to borrow Makerspace kits that leave the Library.

Parents and guardians are responsible for what their children and teens check out and the item's usage. Every time you check out Makerspace equipment, you are required to sign our "Terms of Use Agreement." The person checking out the item must be the person who signs this agreement - even if a spouse or other person is named as an authorized reserve pickup person approved by a patron, they may not sign out Makerspace equipment.

Some content is inappropriate for the Makerspace community. You may not use Makerspace services in any way that may:

- Promote bigotry, discrimination, hatred, or violence against any individual or group.
- Threaten or intimidates any other person, whether that person is a Makerspace user or not.
- Contain foul language or personal attacks.
- Contain sexually explicit or graphically violent material.
- Provide instructions on how to commit illegal activities or obtain illegal products.
- Asks any other user for personally identifying information, contact information, or passwords; or is unlawful, including harassment, stalking, or defamation of any other person.

MakerBot Replicator Mini+ & Ultimaker S3 3D Printers

The 3D Printers do not leave the Library and are housed in the Teen Librarian's office unless it is in use in a public program. These items are not checked out to the general public and are only for trained staff to operate. Patrons will bring in the files they want printed or email them to the appropriate staff who will print them for the patron.

3D printed items will cost \$.20 per gram unless the item is part of a Library-sponsored program in which case there will be no fee.